



## **Agenda for Meeting 08-2016**

### **CITY OF ROCKVILLE PLANNING COMMISSION**

Charles Littlefield, Chair

|              |                |
|--------------|----------------|
| Anne Goodman | Jack Leiderman |
| Don Hadley   | Gail Sherman   |
| David Hill   | John Tyner, II |

**Wednesday, April 27, 2016**  
**7:00 p.m. Mayor and Council Chamber**  
**City Hall, 111 Maryland Avenue**

Andrew Gunning, Staff Liaison  
Cynthia Walters, Deputy City Attorney  
Eliot Schaefer, Assistant City Attorney

*Planning Commission Agenda and Staff Reports online:*  
<http://www.rockvillemd.gov/AgendaCenter/Planning-Commission-4>

#### **I. PRESENTATION**

**Comprehensive Master Plan Update** - Staff will discuss the Community Facilities 2016 report with the Commission, which describes trends and background information regarding public and other community facilities in the City. Planner: Manisha Tewari, AICP, 240-314-8213.

#### **II. Update – Site Plan Review Process Improvements**

An update regarding the study of the site plan review process and improvements will be provided by Susan Swift, AICP, Director.

#### **III. COMMISSION ITEMS**

- A.** Staff Liaison Report
- B.** Old Business
- C.** New Business
- D.** Minutes
- E.** FYI Correspondence

#### **IV. ADJOURN**

## HELPFUL INFORMATION FOR STAKEHOLDERS AND APPLICANTS

### I. GENERAL ORDER OF SESSION FOR DEVELOPMENT APPLICATIONS

1. Staff presentation
2. City Board or Commission comment
3. Applicant presentation (10 min.)
4. Public comment (3 min, or 5 min for the representative of a group)
5. Planning Commission Discussion and Deliberation
6. Decision or recommendation by vote

*Note: The Planning Commission may ask questions of any party at any time during the proceedings.*

### II. PLANNING COMMISSION BROADCAST SCHEDULE

- Watch LIVE on Comcast Cable Rockville Channel 11 and online at: [www.rockvillemd.gov](http://www.rockvillemd.gov)
- Replay on Comcast Cable Rockville Channel 11: Wednesdays at 7:00 pm (if no live meeting)  
Sundays at 7:00 pm  
Mondays, Thursdays and Saturdays at 1:00 pm  
Saturdays and Sundays at 12:00 am (midnight)

III. Video on Demand (within 48 hours of meeting) at: [www.rockvillemd.gov/VideoOnDemand](http://www.rockvillemd.gov/VideoOnDemand).

### IV. FUTURE MEETING DATES

May 11, 2016  
May 25, 2016  
June 8, 2016

### V. NEW DEVELOPMENT APPLICATIONS

For a complete list of all applications on file, visit: [www.rockvillemd.gov/DevelopmentWatch](http://www.rockvillemd.gov/DevelopmentWatch).  
Applications filed since April 13, 2016:

- PLT2016-00549, ARE-Maryland No 6 Corp, 1401 Research Blvd., applied for Ownership Plat

### VI. ADDITIONAL INFORMATION RESOURCES

The following resources are available to anyone who would like more information about the development review process. City staff can be reached at 240-314-8200 and additional information can be found on the City's web site at: [www.rockvillemd.gov/cpds](http://www.rockvillemd.gov/cpds)

- Citizen's Guides to Development Review and Zoning
- Development Review Manual
- Planning Academy Information

Maryland law and the Planning Commission's Rules of Procedure regarding ex parte (extra-record) communications require all discussion, review, and consideration of the Commission's business take place only during the Commission's consideration of the item at a scheduled meeting. Telephone calls and meetings with Commission members in advance of the meeting are not permitted. Written communications will be directed to appropriate staff members for response and included in briefing materials for all members of the Commission.